**Creative & Cultural Spaces Fund**

*[your society’s logo here]*

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| **Society**  |   |
| **No. members attending/benefiting from the project** |   |
| **Description of activity/event/project** |  |
| **Proposed date for event** |  |
| **Venue name & address** |  |

|  |  |
| --- | --- |
| **TOTAL AMOUNT REQUESTED (max. of £250)**  |  |
| **TOTAL PRICE FOR VENUE HIRE** |  |
| **SOCIETY BALANCE** **(Email** **jordyn.austin@stir.ac.uk** **to receive your balance)** |  |

**How would the above benefit your society, its members and/or the university and wider community?**

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| **Submitted by (committee position)** |  |
| **Name** |  |
| **Date** |  |

*Please submit to the CZEC via the form on the following page:* [*https://www.stirlingstudentsunion.com/sports-and-societies/societies/society-resources/czecsubmissions/*](https://www.stirlingstudentsunion.com/sports-and-societies/societies/society-resources/czecsubmissions/)*. PLEASE note grant applications will not be accepted after 31st March, and all funds allocated must be spent by 31st May.*

**Conditions of the Award**

* Where possible, a representative from your society should attend the Communities Zone Executive Committee (CZEC) meeting and pitch your grant application to your elected officers. The application should be submitted a minimum of **2 working days** prior to the meeting for it to be guaranteed to be included. Late applications will be included on the agenda where possible.
* The maximum suggested award that you can apply for is £200. If your project costs more than this, you must provide justification for the committee to honour this and proof that you have sufficient funds in your society account/other funding to cover the full amount of the project.
* Acknowledgement of the award on social media. This includes (but is not limited to) tagging @stirlingunion and @Stir\_Communites with information and updates about your project.
* All applications **must** be received by **31st March**.
* Any award must be spent by **31st May**.

If you have any questions, please contact us at societies.union@stir.ac.uk.

We look forward to seeing what your society achieves!