

Constitution of the Students' Association

1) Name

The Association established in accordance with Article 15 of the Charter shall be called: "Stirling University Students' Association" or "SUSA" (hereinafter referred to as 'The Association').

2) Aims & objects

The objects of the Association shall be:

- i) To promote the general interests of the students of the University of Stirling;
- ii) To provide, for the benefit of the members of the Association, such social, recreational, and other services and facilities as are appropriate and desirable;
- iii) To promote the interests and welfare of the students generally and, through the Council of the Association, to express views on their behalf, and to represent them in any discussions, consultations or other transactions with the University authorities or any other body concerned with matters affecting the students generally.

3) Equal Opportunities Policy

SUSA will have and publish an Equal Opportunities policy which will cover all of the Association's activities.

4) Powers

The Association through its Annual Senate, Council, Standing Committees, and Officers shall, subject to Court approval with respect to section x), have the following powers:

- i) to administer the financial affairs of the Association;
- ii) to borrow as necessary by bank overdraft;
- iii) to buy, lease or sell goods;
- iv) to invest or advance the funds of the Association, surplus to the immediate needs of the Association;
- v) to employ staff and to provide the welfare of persons in the employment or formerly in the employment of the Association;
- vi) to become members of any corporate body which has objects similar to those of the Association;
- vii) to print or publish newspapers, periodicals, books or leaflets;
- viii) to enter into, vary, carry out or cancel any contracts, agreements and undertakings which shall further the objects of the Association and to sue thereunder if necessary;
- ix) to make and amend schedules and standing orders as may be necessary for carrying into effect the provision of this Constitution, provided that, if there is any conflict between the provisions of the Constitution and those of the Schedules, the provisions of the Constitution shall prevail;
- x) Provided that the consent of the Court is to be obtained before any action may be taken under any of the following heads:
 - (a) to purchase or dispose of any land or premises;
 - (b) to borrow money, other than by way of bank overdraft.

5) Definitions

The following words or phrases shall have the following meanings wherever they appear in the Constitution:

- i) 'University' means the University of Stirling;
- ii) 'Court' means the Court of the University;
- iii) 'Academic Council' means the Academic Council of the University;
- iv) 'Students' means the students of the University as defined in Statute 1;
- v) 'Association' means the Stirling University Students' Association;
- vi) 'Council' means the Student Representative Council (SRC) of the Association;

- vii) 'Executive Committee', 'Discipline Committee', 'Finance Committee' and 'Appeals Committee' mean the Executive Committee, Discipline Committee, Finance Committee and Appeals Committee of the Association;
- viii) 'Services Committee', 'Sports Union Executive Committee', 'Welfare & Education Committee' and 'Student Activities Committee' mean the Services Committee, Sports Union Executive Committee, Welfare & Education Committee and Student Activities Committee of the Association;
- ix) 'University Day' means any whole day from Monday to Friday during semester but excluding days which are University holidays and excluding parts of the University days;
- x) 'Academic year' means the period from the beginning of the Autumn Semester to the end of the Spring Semester within one 12 month period;
- xi) 'LGBT Officer' means the Lesbian, Gay, Bisexual and Transgender Officer of the Association;
- xii) 'E & E Officer' means the Ethics & Environment Officer of the Association;
- xiii) 'Officers with specific responsibilities' means the LGBT Officer, the Disabled Students Officer, the Mature Students Officer, the International Students Officer, the Women's Officer, the E & E Officer, the Black Students Officer, the Air3 1350 Station Manager, the Brig Editor, the AirTV Station Manager, the Chairperson & Vice-Chairperson of the Highland Campus Representative Committee and the Western Isles Campus Representative of the Association;
- xiv) 'Sabbatical Officers' means the President, Vice Presidents and Sports Union President of the Association.

6) Membership

Each member shall pay, or have paid on their behalf, the fee due for their appropriate category as specified in the schedules of this Constitution.

There shall be the following types of membership:

a) *Ordinary Members*

All students of the University of Stirling will automatically become Ordinary Members of the Association. The duration of this membership will run from the first day that the student registers at the University, until the day of their graduation, or until they cease to be a registered student of the University of Stirling. The exception to this is those students that have exercised their right under section 22 (2) c of the Education Act 1994, not to be a member of the Students' Association.

b) *Associate Members*

Associate Members may take part in such of the Association's activities and use such facilities on conditions which the Executive may from time to time decide, but may not take part in the government or policymaking of the Association or any of its affiliated Clubs or Societies.

The following shall be Associate Members:

- i) Other members of the University (as defined in Statute 2) and members of staff of the Association, providing that their Associate Membership shall cease on the day of termination of their employment with the Association or the University as appropriate;
- ii) Persons who are life members of the University of Stirling Sports Union or who are Life Members of the former University of Stirling Alangrange Student/Staff Club or the Gannochy Pavilion Club.

The following may on application, and at the discretion of the President, become Associate Members:

- i) Persons employed on the University grounds, providing that their Associate Membership shall cease on the day of termination of their employment within the University grounds;
- ii) Partners of any Ordinary or Associate Members who may become an Associate Member for a period no greater than the period of membership of that Ordinary or Associate member, as appropriate;

iii) Former Ordinary Members who may become Life Associate Members if they are not otherwise members of the University.

c) *Temporary Members*

Temporary Members may take part in such of the activities and use such facilities on conditions which the Executive may from time to time decide, but may not take part in the government or policymaking of the Association or any of its affiliated Clubs or Societies.

The following may by prior arrangement become Temporary Members for the days on which their qualification applies:

- i) Persons who are engaged in temporary duties within the University grounds;
- ii) Persons attending courses or conferences within the University grounds;
- iii) Persons participating in sports or recreational activities within the University grounds;
- iv) Persons resident in University accommodation.

d) *Reciprocal Members*

Members of Clubs to which section 107(4) of the Licensing (Scotland) Act 1976 (or similar statutory regulations) applies may be admitted to the premises of the Association and have the use of its facilities in accordance with the provisions of section 107(2) of the Licensing (Scotland) Act 1976. Such Reciprocal Members may not take part in the government or policymaking of the Association.

e) *Honorary Members*

Honorary Membership may be granted by the Senate to such persons and on such terms as it shall decide.

f) *Visitors*

Any member shall be entitled to introduce visitors to the Association on conditions, which the Finance Committee may from time to time decide.

7) Elections

All Elections will be conducted in line with the Elections Schedule attached to this constitution.

8) Tenure of Office for Council and Executive Committee members

a) *Sabbatical Officers*

- i) The Sabbatical Officers shall hold office as President-elect, Vice-Presidents-elect and Sports Union President-elect from the day after their election;
- ii) The Sabbatical Officers shall at the time of their election be registered students and shall, subject to the consent of the Academic Council, take during their period of office a year's leave of absence from their studies. Where a non-continuing student is elected to one of these posts such consent is not required;
- iii) Their terms of office as Sabbatical Officers shall commence on 1 June and terminate on 31 May the following year. The Sabbatical Officers and Sabbatical Officers-elect shall be full voting members of both the Council and the Executive Committee;
- iv) No person shall hold office as a Sabbatical Officer or any other paid elected office, for more than two years during his or her membership of the Association.

b) *Executive Officers and Officers With Specific Responsibilities*

- i) Elected (or re-elected) members of the Executive Committee and Officers With Specific Responsibilities on Council, shall hold office for the same period as the Sabbatical Officers;
- ii) Executive Committee members-elect shall be ex-officio members of the Council;

- iii) The Exchange Student representative, which shall be a Council position, shall hold office from the day of their election (the same day as any referenda as a result of the Annual Senate) until the end of that particular academic year.
 - c) *Council members*
 - i) Members of Council shall be Council members-elect from the day of their election and will be full members of the Council from 1 October;
 - ii) Elected (or re-elected) members of the Council shall hold office commencing from 1 October and terminating on 31 May of the following calendar year.
 - d) *Resignations*
 - i) If any officer or member of Council ceases to be an Ordinary Member of the Association, as defined in Section 6 of this Constitution, his or her tenure of office or membership shall cease forthwith;
 - ii) Any member of the Council who misses three meetings during his or her year of office without apologies being accepted may be removed from membership by resolution of the Council but shall have the right to make written and oral representations to the Council before such a resolution is considered;
 - iii) Any member of the Executive Committee who misses three meetings during his or her year of office without apologies being accepted may be removed from membership by resolution of the Council but shall have the right to make written and oral representations to the Council before such a resolution is considered;
 - iv) Letters of resignation of any member of Council or the Executive Committee shall be addressed to the Chair of Council. Such a letter shall then be presented to the first Council meeting following its receipt (unless it has been withdrawn in the intervening period). Such a resignation shall take effect on the presentation of the letter of resignation to that Council meeting;
 - e) *Censure and no confidence*
 - i) A motion of censure of any elected officer of the Association or committee of the Association, club or society, shall require a two thirds majority of those present and entitled to vote at a quorate Council meeting. The passage of such a motion shall signify the displeasure of the Association with the conduct of such an officer, committee, club or society;
 - ii) Motion of no confidence in an officer or committee of the Association shall require a two thirds majority of those present and entitled to vote at a quorate Emergency Senate called for this purpose. At least four University days' notice must be given of such a motion and a successful motion shall result in the removal from office of the officer(s) or members of the committee concerned; and that person may not stand as a candidate for any elected position for a period to be determined by the Emergency Senate;
 - f) *Vacancies*
 - i) Any vacancy(ies) occurring for whatever reasons shall be filled via a bye-election, in accordance with the Election Schedule, attached to this Constitution.
- 9) Student Senates**
- a) *The Annual Senate*
 - i) The Association's financial year shall commence on 1 June and end on 31 May of the following year. The Vice-President (Services and Treasurer) shall present a financial report and the accounts audited by the University's professional auditors to the Annual Senate held in the first six weeks of the first semester of each academic year and for which at least ten University day's notice shall be given on an official University notice board. Such report and accounts shall be exhibited on an official notice board for at least five University days prior to that Meeting and shall be available for inspection at any other time thereafter during office hours on application to the General Manager of the Association.

The report shall contain the information required by section 22(2)(h) Education Act 1994 relating to donations to external organisations;

- ii) The Annual Senate will be called by the President of the Association and may also transact any other competent business specified in the notice of the meeting;
- b) *Ordinary Senates*
An Ordinary Senate shall be called by the President of the Association as soon as practicable after receipt by him or her of a written request from at least one fortieth of the total number of Ordinary Members, specifying the purpose for which it is called. Such a meeting shall be held within eight University days of the request being received;
- c) *Procedure at Annual and Ordinary Student Senates*
- i) The Senate shall be an open discussion, hearing and discussing motions proposed by any Ordinary Member of the Association;
 - ii) Only Ordinary Members may introduce business, speak and vote at Student Senates. Other members may speak but not introduce business or vote at Student Senates;
 - iii) All amendments to the Constitution of the Association proposed by paragraph 25 hereto must be submitted eight University days, before the Annual or Ordinary Senate at which they are to be discussed;
 - iv) All proposed motions must be submitted seven University days, and shall be published five University days, before the Annual or Ordinary Senate at which they are to be discussed;
 - v) All proposed amendments to motions must be submitted four University days, and shall be published two University days, before the Annual or Ordinary Senate at which they are to be discussed;
 - vi) The Senate shall indicate, through a vote, what business discussed at that Senate shall be decided through a cross-campus referendum commencing not later than fifteen University days after the Senate;
 - vii) There shall be no specified quorum for this vote and it will be conducted by a show of hands;
 - viii) Articles of business shall be presented in a referendum if a simple majority of those present at the Senate vote in favour.
- d) *Referenda*
- i) Annual and Ordinary Senates must be followed within fifteen University days by a referendum unless all business discussed at these Senates is deemed, by that Senate, as not worthy of said referendum;
 - ii) Publicity for the referendum prompted by an Annual or Ordinary Senate shall be displayed on an official University notice board the following University day;
 - iii) Should an Annual or Ordinary Senate deem all articles of business unworthy of a referendum, notifications must be posted on an official University notice board the following day;
 - iv) All Ordinary Members of the Association shall be entitled to vote at referenda;
 - v) In order to validate the result, referenda shall require a minimum of one fortieth of the Association's Ordinary Members to vote, except in issues of affiliation which will follow regulations of the body in question;
 - vi) All articles of business taken to referenda shall be judged to have passed if a simple majority vote in their favour, except in issues of affiliation which will follow the regulations of the body in question;
 - vii) Amendments to the Constitution and questions of affiliation must be passed through an Annual or Ordinary Senate and their subsequent referenda;
 - viii) All Referenda will be conducted in accordance with the Procedure for Referenda which will be set by Council and reviewed annually.
- e) *Emergency Senates*

- i) Emergency Senates shall be called as soon as practicable by the President of the Association on receipt of a written request, specifying the purpose for which it is to be called, from at least one fortieth of the total Ordinary Members of the Association;
- ii) The quorum for an Emergency Senate shall be one fortieth of the total Ordinary Members of the Association;
- iii) Emergency Senates shall be publicised by notification displayed on an official University notice board for five University days prior to the Senate;
- iv) In the event that an Emergency Senate is called but the quorum is not achieved, the Senate shall be rescheduled for five University days later;
- v) If the second Senate fails to achieve a quorum, the purpose for which it was called shall be deemed obsolete and any related motions shall fall;
- vi) Votes of no confidence shall be deemed to have been passed if they have the support of a two thirds majority of all members present and entitled to vote at a quorate Emergency Senate called for the consideration of such a motion.

10) Council of the Students' Association

a) *Membership of the Council*

Members of the Council shall be as follows:

- i) The members of the Executive Committee of the Association as defined in paragraph 11 (b) hereto ex officio;
- ii) The Officers With Specific Responsibilities, selected in accordance with the Election Schedule;
- iii) One Halls Committee Representative from each of the principal Halls of Residence;
- iv) One Exchange Students Representative as defined in paragraph 8) b) iii);
- v) One member for each full 150 matriculated students from each of the Academic departments of the University.

b) *Procedure for meetings of the Council*

- i) The Council shall meet at least four times in each academic year - twice in each semester - with the first meeting being prior to the Annual Senate;
- ii) At its first meeting in the Academic year, the Council shall elect from its number a Chair for that Academic year only. The Chair may not be a member of the Executive Committee, or an Officer With Specific Responsibilities and shall chair meetings of both the Council and Senate;
- iii) A Chair shall have a proposer and a seconder and, in the event of more than one person being proposed as Chair, a vote shall take place with the result being determined by a simple majority. In the event of a tie, the President of the Association shall have a casting vote;
- iv) An emergency meeting shall be called, upon the receipt by the Chair of a written request signed by no less than one third of its membership. This meeting must take place with ten University Days of the request being received by the Chair of the Council;
- v) The quorum at meetings of the Council shall be fifty percent plus one of its full membership;
- vi) All meetings of the Council of the Association shall be held in accordance with the Standing Orders, attached as a Schedule to this Constitution.

c) *Functions of the Council*

- i) To consider and determine, through its committees, policy issues appertaining to the facilities and social, cultural, political and athletic life of the Association and the welfare of its members;
- ii) To receive and scrutinise reports from its various standing, ad-hoc and sub-committees thereof, at each ordinary meeting.

d) *Committees of the Council*

- i) The Council may delegate responsibility for specific areas of the Association's activities to its Standing Committees, Sub-Committees and Ad-hoc Committees;

- ii) The full remit, membership, terms of reference and mode of operation of Standing Committees, Sub-Committees and Ad-hoc Committees shall be set out in a Schedule to this Constitution.
- e) *Standing Committees*
There shall be five Standing Committees of the Council:
 - (a) Executive Committee
 - (b) Finance Committee;
 - (c) Elections Committee;
 - (d) Discipline Committee;
 - (e) Appeals Committee.
- f) *Sub-Committees*
 - i) There shall be four Sub-Committees of the Council which shall be directed through the Executive Committee:
 - (a) *Services Committee*;
 - (b) *Sports Union Executive Committee*;
 - (c) *Welfare & Education Committee*;
 - (d) *Student Activities Committee*.
- g) *Ad-hoc Committees*
 - i) The President of the Association may, at the first meeting of the Council in any Academic year, call for the establishment of Ad-hoc Committees to deal with specialist issues, relevant for that particular academic year;
 - ii) Such Committees will be established for that academic year only;
 - iii) The remit and composition of said committees will be presented to the Council for approval.

11) Executive Committee

- a) *Remit*
The remit of the Executive Committee shall be as follows:
 - i) Responsible for the day-to-day running of the Association in all areas of the Association's activities;
 - ii) To carry out the wishes of the Student Senates and referenda as expressed in the resolutions carried;
 - iii) Action any policies that are passed by the Council of the Association;
 - iv) Responsible for the convening and running of the various Sub-Committees of the Executive Committee;
 - v) Officers are responsible for the budget assigned to their specific remit;
 - vi) To carry out their duties as the 'Board of Trustees' and hence directors of the Association.
- b) *Composition*
The Executive Committee shall be composed as follows:
 - i) President;
 - ii) Vice President (Services & Treasurer);
 - iii) Vice President (Welfare & Education) ;
 - iv) Sports Union President (*Must be a full member of the Sports Union*);
 - v) Student Activities Officer;
 - vi) Equal Opportunities Officer;
 - vii) Publicity Officer;
 - viii) Entertainments Officer;
 - ix) Campaigns Officer.
- c) *Procedure*
The Procedure for meetings of the Executive Committee shall be as follows:
 - i) The Executive Committee shall meet weekly during semesters;
 - ii) The quorum of such meetings shall be two thirds of the members;
 - iii) The President shall Chair all meetings of the Executive Committee, or, in his or her absence, the Committee shall appoint a Chair from its members;

- iv) Minutes of the Executive Committee meetings shall be presented to the next meeting of the Council which can challenge and refer back an Executive Committee decision, provided that two-thirds of the members present vote in favour of such a motion.

12) Finance Committee

a) *Remit*

The remit of the Finance Committee shall be as follows:

- i) The Finance Committee shall administer the Association's Bank Account in accordance with Financial Regulations approved by the University Court and in accordance with the law relating to charities.
- ii) Finance Committee shall be responsible to the Council for:
 - (a) The management of the financial affairs of the Association;
 - (b) Carrying out the functions of a Management Committee of the Association for the purposes of Section 107 of the Licensing (Scotland) Act 1976;
 - (c) Provided that in the event of a member of the Finance Committee being under eighteen years of age and therefore, under the Licensing Act, being unable to act in that capacity, the Council shall elect a member of eighteen years or over from the Council, to act on behalf of the officer for this purpose;
 - (d) The employment of staff, the regulation of staff terms and conditions of employment, always within current good employment practice and University personnel procedures ensuring that the Association's recruitment and employment practices do not discriminate against anybody on grounds of race, gender, sexuality, marital status, age or religion;
 - (e) Consultation and negotiation on behalf of the Association with the recognised staff Unions.
- iii) All matters concerning individual members of staff shall be discussed in Closed Session of the Finance Committee. All information provided at such a Closed Session shall be treated in strict confidentiality;

b) *Composition*

The Composition of the Finance Committee shall be as follows:

- i) The Sabbatical Officers:
 - (a) Signatories of the Association's Bank Account;
 - (b) Cannot be elected as Chair of the Finance Committee.
- ii) Student Activities Officer;
- iii) Publicity Officer;
- iv) Equal Opportunities Officer;
- v) Campaigns Officer;
- vi) Entertainments Officer;
- vii) Three members elected from the Council.
- viii) The following shall be invited to attend all meetings:
 - (a) The General Manager of the Association;
 - (b) The Finance Administrator of the Association;
 - (c) The Financial Advisor or an appropriately qualified deputy.
 - i. The University Court shall appoint on such terms and conditions as it may determine, a member of the administrative or academic staff with a qualification granted by one of the major British accountancy bodies to be Financial Adviser of the Students' Association;
 - ii. The Financial Adviser, or an appropriately qualified Deputy nominated by him or her shall attend each meeting of the Finance Committee and provide general advice and counsel on financial matters. The post is advisory and does not carry voting rights on matters where a formal vote is called.

c) *Procedure*

The procedure for meetings of the Finance Committee shall be as follows:

- i) The Finance Committee shall meet monthly during semesters. For the duration of the summer vacation, Finance Committee may devolve its full powers to a Sub-Committee consisting of the Sabbatical Officers of the Association. The Financial Adviser or his/her designated deputy shall attend all meetings of this Sub-Committee. In the event that the Financial Adviser or his/her designated deputy takes the view that any decision of the Sub-Committee is an improper or inappropriate use of the funds of the Association, he or she shall give written notice to the Sub-Committee to that effect and shall report the matter to the Chairman of the University Finance Committee or, in his or her absence, another member of the University's Finance Committee. In the event that such written notice is given, any action arising from the decision of the Sub-Committee in question shall be held in abeyance pending confirmation of the decision by a quorate meeting of the Association's Finance Committee called as soon as practicable.
- ii) Finance Committee and the Financial Adviser shall receive monthly statements comparing the financial situation with the annual budgets and estimates, which shall be prepared by the General Manager in consultation with the Vice-President (Services and Treasurer). Such statements shall be made available to the University Director of Finance, who shall be entitled to call for and receive such explanations as he or she may require in order to satisfy the requirements of section 2(2)(g) Education Act 1994 relating to monitoring of expenditure by the University Court;
- iii) The quorum for meetings of the Finance Committee shall be two thirds of the members;
- iv) Minutes of the Finance Committee meetings shall be presented to the next meeting of the Council which can challenge and refer back a Finance Committee decision, provided that two-thirds of the members present vote in favour of such a motion.

13) Discipline Committee

- a) The Council of the Association is responsible for the maintenance of order at any premises which have been placed at the disposal of the Association by the University.
- b) The Council will discharge this function through the Discipline Committee in line with the relevant Schedule attached to this Constitution (Discipline Code).

14) Elections Committee

All elections shall be conducted by an Elections Committee in accordance with the Elections Schedule attached to this Constitution.

15) Appeals Committee

- a) The Appeals Committee will meet as and when required to hear:
 - i) Disciplinary Appeals in line with the relevant Schedule attached to this Constitution (Discipline Code);
 - ii) Elections Appeals in line with the relevant Schedule attached to this Constitution (Elections Schedule).

16) Services Committee

- a) *Remit*
The Services Committee shall be:
 - i) Responsible for Entertainments within SUSAs premises in terms of suggesting possible acts, promoting and canvassing student opinion on them;
 - ii) Responsible for SUSAs media groups;
 - iii) Responsible for the production of and co-ordination of general SUSAs publicity.
- b) *Composition*
The composition of the Services Committee shall be as follows:
 - i) Vice President (Services & Treasurer) as Chair;
 - ii) President;
 - iii) Entertainments Officer;

- iv) Air3 1350 Station Manager;
- v) Brig Editor;
- vi) AirTV Station Manager;
- vii) Publicity Officer;
- viii) E & E Officer;
- ix) Four members of Council, elected to the Committee at the first meeting of the Council of the academic year.

17) Sports Union Executive Committee

The Sports Union Executive Committee will be responsible for the Sports Union and will discharge this function in line with the Sports Union Constitution, attached as a Schedule to this Constitution.

18) Welfare & Education Committee

a) Remit

The remit of the Welfare & Education Committee shall be as follows:

- i) Responsible for the Advice & Support Centre;
- ii) Responsible for the co-ordination of the various liberation & representation groups and campaigns;
- iii) Responsible for QAA initiatives;
- iv) Responsible for campaigning/lobbying on Academic issues and facilities within the University;
- v) Responsible for co-ordination of course representatives;
- vi) Responsible for the creation, organisation and co-ordination of SUSA campaigns.

b) Composition

The Composition of the Welfare & Education Committee shall be as follows:

- i) Vice President (Welfare & Education) as Chair;
- i) President;
- ii) Campaigns Officer;
- iii) Equal Opportunities Officer;
- iv) Women's Officer;
- v) LGBT Officer;
- vi) Disabled Students Officer;
- vii) Mature Students Officer;
- viii) International Students Officer;
- ix) Exchange Students Representative;
- x) Black Students Officer;
- xi) Four members of Council, elected to the Committee at the first meeting of the Council of the academic year.

19) Student Activities Committee

a) Remit

The remit of the Student Activities Committee shall be as follows:

- i) Responsible for Clubs & Societies and related events;
- ii) Responsible for assisting Raise And Give (RAG) and related events;
(1) This is only for assistance purposes and no monies from the annual block grant can be expended for purposes of RAG.
- iii) Responsible for catering for, expanding and promoting volunteering opportunities provided by the Association.

b) Composition

The composition of the Student Activities Committee shall be as follows:

- i) Student Activities Officer as Chair;
- ii) President;
- iii) RAG Convenor;
- iv) One Halls Committee Representative from each of the principal Halls of Residence;
- v) Three members of Council, elected to the Committee at the first meeting of the Council of the academic year.

20) Clubs & Societies

- a) It shall be a condition of the use of the words 'University of Stirling', 'Stirling University' or 'Oil-Thigh Shruighlea' in the official designation of any club or society consisting wholly or mainly of students that the said club or society shall be affiliated to the Association;
- b) Procedures for securing affiliation shall be as set out in the Schedule to this Constitution.

21) Affiliation to External Organisations

- a) The Council shall have the power to affiliate the Association to any external organisation having educational charitable purposes. Any decision of the Council so to affiliate shall be published by being displayed on an official notice board for at least five University days, shall be available for inspection at any other time during office hours on application to the General Manager and shall be communicated in writing to the University Court. Such notice shall state: (i) the name of the organisation; and (ii) details of any subscription or similar fee paid or proposed to be paid, and of any donations made or proposed to be made, to the organisation.
- b) The Council shall in like manner publish an annual report in October of each year containing a list of the external organisations to which the Association is then currently affiliated and details of subscriptions or similar fees paid, or donations made, to such organisations in the past year or since the last such report.
- c) The Council shall submit to the Annual Senate the current list of affiliations and such list shall be deemed to have been approved by the members unless a motion to reject it or any part of it is passed by a referendum called for that purpose.
- d) Any requisition may be made to the President at any time between the publication of the Annual Report under this paragraph and the Annual Senate by a written request of at least one-twentieth of the total number of Ordinary Members that the question of continued affiliation to any particular organisation be decided upon by a secret ballot in which all Ordinary members are entitled to vote. Such ballot shall be held within ten University days of the requisition being received by the President and its result shall be binding on the Council.

22) Supply of alcoholic liquor

- a) No member of the Finance Committee and no person employed by the Association shall have any personal interest in the sale of alcoholic liquor or in the profits arising from such sale by the Association;
- b) No alcoholic liquor shall be sold or supplied by the Association to any person under the age of eighteen;
- c) No alcoholic liquor shall be sold or supplied in the Association's premises for consumption off the premises, except to a member of the Association in person for consumption by her or him or to a person holding a licence or wholesaler's excise licence for the sale of such liquor.

23) Indemnity

Each officer, appointee or member of staff of the Association shall be entitled to be indemnified out of the assets of the Association against all losses or liability which he or she may sustain or incur in or about the execution of his or her office, or otherwise in relation thereto and no officer, appointee or member of staff shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Association in the execution of the duties of his or her office or in relation thereto. Provided that nothing in this clause shall affect their liability for the consequence of any negligent or dishonest act on their part.

24) Interpretation

In the event of a dispute as to the interpretation of any part of the constitution, the ruling of the President shall be sought. In the event of a challenge to the President's ruling the matter shall be referred to a Student Senate.

25) Cessation of Association

If for any cause the Association ceases to exist, all funds and property held by the Association shall become the property of the University and may be applied as the University Court may decide.

26) Amendments to the Constitution

Without prejudice to the powers of the Court under the Charter & Statutes to amend this Ordinance:

- a) Any proposal by an Ordinary Member or Members of the Association to amend the Constitution shall require the approvals of a referendum called for that reason following an Annual or Ordinary Senate;
- b) All proposed amendments to the Constitution shall require the support of a simple majority of at least one fortieth of the Membership in said referendum to be carried.

27) Amendments to Schedules to the Constitution

- a) With the exception of the Constitution of the Sports Union, the Council of the Association shall have the power to amend Schedules to this Constitution by way of a vote in favour at a quorate meeting of the Council being carried by a simple majority of those members present and voting;
- b) The Sports Union Constitution may only be amended by a vote in favour at a quorate meeting of the Sports Union Annual General Meeting;
- c) All amendments to Schedules shall be submitted to the University Court for noting.

28) Entry into force, confirmation and review

This Constitution shall enter into force incrementally, at terms agreed between the Sabbatical Officers and the Court, between 1 January and 1 June 2006, when it shall be implemented in full. It will be subject to confirmation or amendment by the Court no later than 1 June 2011 and at further five year intervals thereafter.

Schedules

Committees

Standing Orders of the Council

Elections

Discipline Code

Clubs & Societies

Sports Union Constitution